

## What other tips do I need to know?

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The following tips may also be helpful to you when you are using your application(s).

### Windows:

- To copy a string of text to your clipboard (temporary holding space), select the text and press CTRL+C.
- To paste an item from your clipboard (temporary holding space), press CTRL+V.
- If you want to search for text on any webpage, press CTRL+F to bring up the browser search dialog (Internet Explorer/FireFox).
- Holding down the CTRL key while clicking on a link will force the browser to open the link in a new TAB.
- Holding down the SHIFT key while clicking on a link will force the browser to open the link in a new WINDOW.

### Mac:

- To copy a string of text to your clipboard (temporary holding space), select the text and press COMMAND+C.
- To paste an item from your clipboard (temporary holding space), press COMMAND+V.
- If you want to search for text on any webpage, press COMMAND+F to bring up the browser search dialog (Internet Explorer/FireFox).
- Holding down the COMMAND key while clicking on a link will force the browser to open the link in a new TAB.
- Holding down the SHIFT key while clicking on a link will force the browser to open the link in a new WINDOW.